



Recruitment

Leighton Buzzard Voluntary Patient Transport (LBVPT) scheme recruit volunteers from within the community. Prospective volunteers are asked to fill in a brief application form and to give the names of two referees. In addition, drivers are required to confirm that they have a current, valid driving licence and that they are covered by their car insurance companies for journeys carried out for the Leighton Buzzard Voluntary Patient Transport scheme.

The names of new volunteers are passed on to the appropriate Management Committee co-ordinator. Volunteers' details are kept on a database, only to be used by LBVPT.

A new volunteer is given a welcome pack containing the appropriate guidelines for the work they will be asked to undertake. Disclosure and Barring Service checks will be made if required by legislation or considered necessary by best practice. All new drivers are offered Disability Awareness Training including Manual Handling and Lifting training to minimise risk whilst working with clients with disabilities. Also, Equality and Diversity awareness as specified by LBVPT.